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## Faculty Senate Executive Committee Minutes, September 23, 2013

Utah State University

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**FACULTY SENATE EXECUTIVE COMMITTEE MINUTES**  
**SEPTEMBER 23, 2013 3:00 P.M.**  
**Champ Hall Conference Room**

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**Present:** Yanghee Kim (Chair), Dale Barnard, Amy Brown, Richard Clement (excused), Jennifer Duncan (excused), Renee Galliher, Jake Gunther, Doug Jackson-Smith (excused), Steven Mansfield, Glenn McEvoy, Jason Olsen, Terry Peak (for Doug Jackson-Smith), Robert Schmidt, Flora Shrode (for Jennifer Duncan), Vincent Wickwar, President Stan Albrecht (Ex-Officio), Provost Noelle Cockett (Ex-Officio), Becki Lawver (Parliamentarian) (excused), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant) **Guests:** Larry Smith, James Nye, Nick Morrison.

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**Call to Order**

Yanghee Kim called the meeting to order at 3:00 p.m. There were no corrections to the minutes of August 26, 2013.

**Announcements**

Brown Bag Lunch with the President is Tuesday, October 15<sup>th</sup>, 12:00 noon Champ Hall.

**University Business - President Albrecht and Provost Cockett.**

No University Business was presented.

**Information Items**

**Education Policies Committee Report – Larry Smith.** Larry reviewed for the Executive Committee the function and process of the EPC. The EPC consists of three subcommittees; Academic Standards, Curriculum, and General Education. The EPC monthly report format is in four sections covering each of the subcommittees and any additional business. Requests for changes to programs are submitted on "R401" forms from the Regents Office and are discussed in the additional business section of the report. R401 requests are approved by the college curriculum committees, then come to EPC. If it concerns graduate programs at all, Larry forwards the request to the School of Graduate Studies. Any action item is sent to BFW for their review and input. Finally the Faculty Senate reviews the requests and they are then forwarded on to the Board of Trustees and the Regents.

The annual report covers action items which were vetted through FSEC and the FS. There were a number of proposals this year that resulted from the graduate program review.

Glenn McEvoy moved to place the report on the consent agenda, Robert Schmidt seconded and the motion passed unanimously.

**Libraries Advisory Council Report – Jennifer Duncan.** Flora Shrode presented a summary of the report in Jennifer's absence and discussed the results of the LibQual 2013 survey. Flora will provide an electronic copy of the summary was distributed at the meeting for Joan to include in the Faculty Senate Agenda.

Renee Galliher moved to place the report and summary on the consent agenda, Vince McEvoy seconded and the motion passed unanimously.

**Parking Committee Report – James Nye.** James asked if there were any questions on the Parking Committee Report. Eighty-eight new stalls will be added to the Black parking area over the summer. Parking fees will increase in the spring ranging from .17 to .33 per month to cover the bond debt and future building needs. Storage needs and usage for USU vehicles owned by colleges and departments is becoming a concern due to limited space available. This issue may need to be visited in the future.

A motion to place the item on the consent agenda was made by Robert Schmidt and seconded by Steven Mansfield. The motion passed unanimously.

**Honors Program Report – Nick Morrison.** The Honors Program admits about 150 students per year. Last year only 47 graduated from the program. There is currently an effort to focus on retention of enrollees.

A motion to place this item on the consent agenda was made by Glenn McEvoy and seconded by Steven Mansfield. The motion passed unanimously.

**Recent Changes to the Honors Program – Noelle Cockett.** Noelle clarified that no changes have been made to the Honors Program as of yet, but an active discussion of how best to improve the program is underway and Noelle is asking for feedback from faculty on the proposed changes. An internal search for a new Honors Program Director will soon be underway. Few, if any, permanent changes will be implemented before the selection of a Director. Undergraduate Fellowship Research money will not be transferred to the Honors program, but Noelle will work with the President to identify other funding by 2016.

A motion was made to place this topic on the agenda as an information item by Renee Galliher, Vince Wickwar seconded. The motion passed unanimously.

#### **Old Business**

**PRPC Section 402, Language on RCDE, USU-Eastern, and GSS (Second Reading) – Stephen Bialkowski.** Stephen was not in attendance at this meeting. This item is correcting language that was missed in the revision last year.

A motion to place this on the Senate agenda as an action item was made by Glenn McEvoy and Robert Schmidt seconded. The motion passed.

Joan presented an email from Karen Mock, chair of the Faculty Evaluation Committee, regarding titles and wording that is incorrect regarding the teacher of the year and advisor of the year Robbins Awards. They have asked that changes correcting the titles move through the system. PRPC has voted to approve the changes.

Glenn McEvoy moved that this be put on the agenda as an action item. Dale Barnard seconded and the motion passed.

#### **New Business**

**EPC Items - Larry Smith.** The September report includes requests for 73 course actions. Among them; the Department of Teacher Education and Leadership proposal for a minor in literacy which was approved and a request from the Management Department for a change in the name of their Master's program to be a professional Master's degree. In total there were 18 masters degrees discontinued as a result of the program reviews across campus and seven masters changed to professional masters degrees.

A motion to place the EPC monthly report on the consent agenda was made by Glenn McEvoy and seconded by Vince Wickwar. The motion passed unanimously.

#### **Discussions on Disposition of Unfinished Business from 2012-2013 – Yanghee Kim.**

- a) 405.12 PTR Task Force Update – The Task Force has met again and discussed how to incorporate all of the feedback and how to move forward with a revised set of recommendations. They will present an updated proposal to the FSEC in October.

Steve Mansfield moved to delay the discussion until the October FSEC meeting and Dale Barnard seconded. The motion passed.

- b) 406 Task Force Update and Revisions - Vince Wickwar gave an overview of the work of the taskforce and the purpose for which it was formed. The committee has invested over 400 hours of work on their review of the code. Glenn McEvoy stated he felt there was time to do this right, and there was not a need to rush this through but suggested that the FSEC make certain that all the changes have been thoughtfully crafted and well vetted.

Steve moved that the task force would meet PRPC and present their revision proposal for feedback. It was clarified that PRPC would not rewrite what the taskforce has done but provide feedback and make sure the task force did not overlook any important matters. Yanghee asked for a friendly amendment to also present the proposal to the Faculty Senate as an information item. Steve accepted the amendment. Glenn seconded and the motion passed.

- c) Committee Restructuring - Glenn McEvoy briefed the committee on the size and growth of the Faculty Senate and its committees.

Dale Barnard moved to continue work and discussion on this item in the FS this year. Steve Mansfield seconded. The motion passed.

- d) USU-Eastern: Concerns about Administration and Faculty Morale – This issue was raised during a visit by the Faculty Senate Presidency last year.

The Faculty Senate Presidency gave the input received from the USU-Eastern faculty to the USU administration. With input from the USU Eastern representative, Glenn McEvoy, with a friendly amendment, moved to not address the specific issues and concerns raised from the visit last spring to USU Eastern as a senate body and Dale Barnard seconded the motion. One vote to the contrary was received and the motion passed.

- e) USU Policy on Intellectual Property – This issue was raised last year in an email exchange from a faculty member to the Faculty Senate President. This policy is under the 500 section of the code, which the Faculty Senate does not have the authority to change; the 500 section falls under the VP for Business and Finance. Provost Cockett helped give clarity to the specific issues that were presented and volunteered to meet with the faculty who drafted the email. This item will not be discussed in Faculty Senate. Yanghee will draft a response to the faculty and ask FSEC members to add additional comments.

#### **Adjournment**

The meeting adjourned at 4:45 p.m.

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Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776